

I have read and understand the School's conditions of enrolment and regulations as listed on the reverse side of this application form. If I am accepted, I agree to follow and abide by the School's terms and regulations while I am a student with the Saskatoon School of Horticulture.

Please accept my \$50.00 non-refundable application fee payable to:
The Saskatoon School of Horticulture.

Applicant Signature

Parent or Guardian (if under 18 years of age)

Date

OFFICE USE ONLY

Transcript Received: N/A Yes No

School Representative Signature

Date Application Received: _____

Accept Decline Reason: _____

**SASKATOON SCHOOL OF HORTICULTURE
– ENROLMENT CONDITIONS AND REGULATIONS –**

1. The School's student enrolment contract must be completed prior to beginning either the Certificate or Diploma program. The enrolment contract includes the method of payment and a payment schedule.
2. The school requires a minimum payment of 60% of the tuition plus the cost of the textbooks and training supplies to be paid prior to the first day of school.
3. There is a \$40.00 fee for NSF cheques.
4. Textbook and supplies are not included in the tuition fees.
5. If there is not sufficient enrolment in either the Certificate or the Diploma program the program may be postponed or cancelled at the discretion of the School. Any fee paid out will be applied to the new start date or fees will be refunded in the event of the cancellation of either program.
6. The School requires notice in writing from any student wishing to withdraw from either program. Upon notification the School will calculate the amount of fees to be refunded to the student. Failure to attend or notify the school of their intent to discontinue does not constitute a withdrawal from a program.
7. Excused absences will not be refunded.
8. The School will issue a Tuition Income Tax Deduction Form (T2202A) no later than the last day of February following the year of instruction. The student is responsible for textbook receipts and educational supplies.
9. The School reserves the right to cancel any program at its discretion. Adherence to all regulations, and program outlines will be attempted, however, the School reserves the right to make necessary changes as required without prior notice. These changes may include methods of instruction, fee schedules, refunds and regulations.
10. The Saskatoon School of Horticulture will abide by and follow the *Privacy Act of Canada*.
11. The School can not guarantee nor promise employment to any of its students.

The Saskatoon School of Horticulture is an accredited Private Vocational School and is registered with Advanced Education, Employment and Immigration who serves as an advocate for both the students and the school. Any inquiries or questions may be directed to:

Saskatchewan Advanced Education and Immigration
Training Institutions Branch
1945 Hamilton Street, 12th Floor
Regina SK S4P 2C8
(306) 787-5763